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Contact Officer:

John Armstrong, Democratic Services Manager
Tel: 01483 444102

6 June 2018

Dear Councillor

Your attendance is requested at a meeting of the **CORPORATE GOVERNANCE AND STANDARDS COMMITTEE** to be held in the Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **THURSDAY, 14 JUNE 2018 at 7.00 pm.**

Yours faithfully

James Whiteman
Managing Director

MEMBERS OF THE COMMITTEE

Chairman: Councillor Richard Billington
Vice-Chairman: Councillor Alexandra Chesterfield

Councillor Nils Christiansen
Councillor Colin Cross
Councillor Andrew Gomm
Councillor Mike Hurdle
Councillor Nigel Kearse

+Mrs Maria Angel MBE
^Mr Charles Hope
^Ms Geraldine Reffo
^Mr Ian Symes

*Independent member

^ Parish member

Authorised Substitute Members:

Councillor David Goodwin
Councillor Liz Hogger
Councillor Christian Holliday
Councillor Susan Parker

Councillor Dennis Paul
Councillor David Quelch
Councillor David Reeve
Councillor Caroline Reeves

WEBCASTING NOTICE

This meeting will be recorded for live and/or subsequent broadcast on the Council's website. The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you make a representation to the meeting you will be deemed to have consented to being recorded. By entering the Council Chamber, you are also consenting to being recorded and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding webcasting of meetings, please contact Committee Services on 01483 444102.

QUORUM 3



THE COUNCIL'S STRATEGIC FRAMEWORK

Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

Three fundamental themes and nine strategic priorities that support our vision:

- | | |
|---------------------|--|
| Place-making | Delivering the Guildford Borough Local Plan and providing the range of housing that people need, particularly affordable homes |
| | Making travel in Guildford and across the borough easier |
| | Regenerating and improving Guildford town centre and other urban areas |
| Community | Supporting older, more vulnerable and less advantaged people in our community |
| | Protecting our environment |
| | Enhancing sporting, cultural, community, and recreational facilities |
| Innovation | Encouraging sustainable and proportionate economic growth to help provide the prosperity and employment that people need |
| | Creating smart places infrastructure across Guildford |
| | Using innovation, technology and new ways of working to improve value for money and efficiency in Council services |

Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

AGENDA

ITEM

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

2 LOCAL CODE OF CONDUCT - DISCLOSURE OF INTERESTS

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, you must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

3 MINUTES (Pages 1 - 8)

To confirm the minutes of the meeting of the Corporate Governance and Standards Committee held on 29 March 2018.

4 ANNUAL GOVERNANCE STATEMENT 2017-18 (Pages 9 - 30)

5 INTERNAL AUDIT PLAN 2018-19 (Pages 31 - 38)

6 EXTERNAL AUDIT 2018-19 FEE LETTER (Pages 39 - 44)

7 CAPITAL AND INVESTMENT OUTTURN REPORT 2017-18 (Pages 45 - 120)

8 REVENUE OUTTURN REPORT 2017-18 (Pages 121 - 150)

9 HOUSING REVENUE ACCOUNT FINAL ACCOUNTS 2017-18 (Pages 151 - 160)

10 REVIEW OF ARRANGEMENTS FOR DEALING WITH MISCONDUCT AGAINST COUNCILLORS (Pages 161 - 188)

11 REVIEW OF THE COUNCILLORS' DEVELOPMENT STEERING GROUP (Pages 189 - 196)

12 WORK PROGRAMME (Pages 197 - 204)